



Evergreen: Your North Brooklyn Business Exchange Presents:

HUMAN RESOURCE TRAINING WORKSHOP

COURSE LEADER: RANIA SEDHOM OF SEDHOM LAW GROUP, PLLC

Sessions will take place at Evergreen, 2 Kingsland Ave Brooklyn, NY 11211

Session 1	Jan 17	8:30-10:00am	Session 2	Jan 24	8:30-10:30am
Session 3	Jan 31	8:30-10:30am	Session 4	Feb 07	8:30-10:30am
Session 5	Feb 14	8:30-10:00am	Session 6	Feb 21	8:30-9:30am

Submit applications to nvichnevsky@evergreenexchange.org. All applications are due by 1/4/2017.

APPLICANT INFORMATION

Name:

Address:

City:

State:

ZIP Code:

Phone:

Email:

Job Title:

BUSINESS INFORMATION

Business Name:

Business Address:

City:

State:

ZIP Code:

Type of Business:

Org Type (LLC, S Corp, etc.):

NAICS Code:

How long in Operation?

Phone:

Fax:

E-mail:

Website:

Number of Employees: FT PT

2015/2016 Revenue:

DESIGNATED ATTENDEE (If different from applicant)

Name:

Current address:

City:

State:

ZIP Code:

Phone:

Email:

Job Title:

HUMAN RESOURCES MANAGEMENT PRACTICES

This class is designed to provide businesses with a customized human resources manual. The class will be geared toward decision makers that have the authority to implement any recommended changes.
Feel free to add additional pages to the application if needed.

How does your business currently manage Human Resource issues?

What challenges are you experiencing related to Human Resources?

In the space provided please explain what you hope to gain from the class and how this will benefit your business:

COMPANY BACKGROUND

Please provide information about your business including product lines, competitors, major accounts and customers.

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SESSION INFO

Will the designated attendee of this course be able to attend every scheduled session? Yes No

List any sessions that will be missed:

Signature of applicant:

Date

Signature of attendee:

Date